# Wedding Planner Binder

*Print these pages for a physical binder. They match the Wedding-Planner.xlsx spreadsheet in this folder — use whichever fits the moment.*

Couple: _____

Wedding date: _____

Venue: _____

Binder sections: Budget worksheet • Guest list • Vendor contacts • Checklist • Seating chart • Day-of timeline • Notes.

# Budget Worksheet

| Category | Estimated | Actual | Paid? |
|---|---|---|---|
| Venue | | | |
| Catering | | | |
| Photography | | | |
| Flowers | | | |
| Dress / attire | | | |
| Cake | | | |
| Music / DJ | | | |
| Decor | | | |
| Stationery | | | |
| Rings | | | |
| Other | | | |
| Other | | | |
| TOTAL | | | |

# Guest List Page

| Guest / party | Party size | Invited? | RSVP | Table # |
|---|---|---|---|---|
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# Vendor Contacts

## Vendor 1

Business: _____

Contact person: _____

Phone / email: _____

Total cost: Deposit paid: Balance due: _____

Arrival time on the day: _____

## Vendor 2

Business: _____

Contact person: _____

Phone / email: _____

Total cost: Deposit paid: Balance due: _____

Arrival time on the day: _____

## Vendor 3

Business: _____

Contact person: _____

Phone / email: _____

Total cost: Deposit paid: Balance due: _____

Arrival time on the day: _____

## Vendor 4

Business: _____

Contact person: _____

Phone / email: _____

Total cost: Deposit paid: Balance due: _____

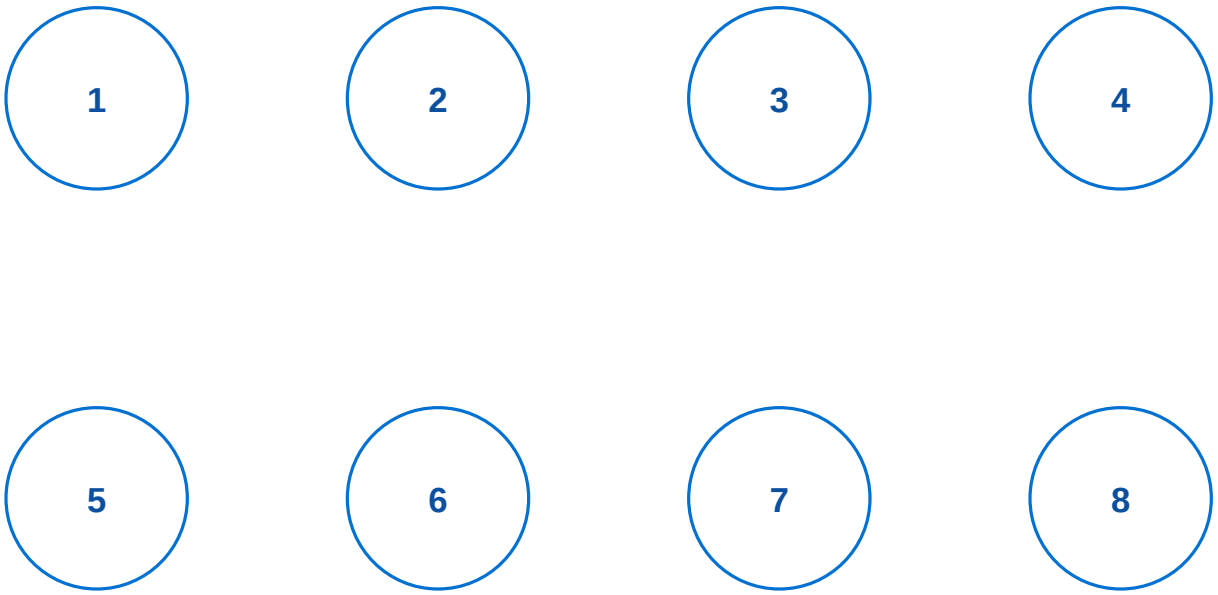
Arrival time on the day: _____

## Checklist — the big rocks

- [ ] Set budget & pick date
- [ ] Book venue
- [ ] Book caterer
- [ ] Book photographer
- [ ] Order attire
- [ ] Order cake
- [ ] Book florist
- [ ] Book music / DJ
- [ ] Send save-the-dates
- [ ] Send invitations
- [ ] Get marriage license
- [ ] Final headcount to caterer
- [ ] Write seating chart
- [ ] Confirm all vendors' times
- [ ] Pack emergency kit
- [ ] Eat breakfast on the day

# Seating Chart

*Write table numbers in the circles and names around them — or sketch your room layout below.*



# Day-Of Timeline

| Time | Event | Who |
|---|---|---|
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# Notes