GENERAL TEMPLATE — NOT LEGAL ADVICE. This is a plain-language starting point used by many freelancers. Laws differ by state and situation. Have a lawyer review any agreement before you rely on it, especially for large projects.

FREELANCE SERVICES AGREEMENT (general template)

Between: _____ ("Provider") and _____ ("Client"), dated _____.

1. Services
Provider will perform the work described in the attached proposal or statement of work (the "Services"). Anything not listed there is out of scope and will be quoted separately before work begins.

2. Payment
Client will pay the amounts and schedule in the proposal. A deposit of ____% is due before work starts. Invoices are due within 14 days. Late balances may pause work and accrue a late fee of ____% per month where the law allows.

3. Revisions
The price includes up to ____ rounds of revisions to each deliverable. Further revisions are billed at $____ per hour, quoted before they are done.

4. Ownership & IP
When the final balance is paid in full, the finished deliverables become the Client's property. Provider keeps the right to show the work in a portfolio and to reuse general know-how, tools and non-client-specific materials.

5. Confidentiality
Each side will keep the other's non-public information confidential and use it only for this project.

6. Independent contractor
Provider is an independent contractor, not an employee, and is responsible for their own taxes and insurance.

7. Cancellation
Either side may end this agreement in writing. Client pays for all work completed up to the end date; deposits cover work already performed and are not refundable to that extent.

8. Liability
Neither side is liable for indirect or lost-profit damages. Each side's total liability is capped at the amount paid under this agreement.

9. Whole agreement
This document plus the proposal is the whole agreement. Changes must be in writing (email is fine).

Provider signature: _____ Date: _____
Client signature: _____ Date: _____

Plain-language note: signature lines here are part of a general business template between two parties who choose to use it — fill in, review with a lawyer if the stakes are high, and keep a signed copy each.