# Teacher Planner Pack

*Printable classroom pages to pair with the Grade-Tracker.xlsx in this folder (grades + attendance with automatic averages). Print what you need, when you need it.*

Inside: weekly lesson plan pages • class roster • seating chart • substitute-teacher sheet • achievement certificates.

# Weekly Lesson Plans — week of: _____

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|---|
| Period 1 | | | | | |
| Period 2 | | | | | |
| Period 3 | | | | | |
| Period 4 | | | | | |
| Period 5 | | | | | |
| Period 6 | | | | | |

## Notes / reminders

# Weekly Lesson Plans — week of: _____

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|---|
| Period 1 | | | | | |
| Period 2 | | | | | |
| Period 3 | | | | | |
| Period 4 | | | | | |
| Period 5 | | | | | |
| Period 6 | | | | | |

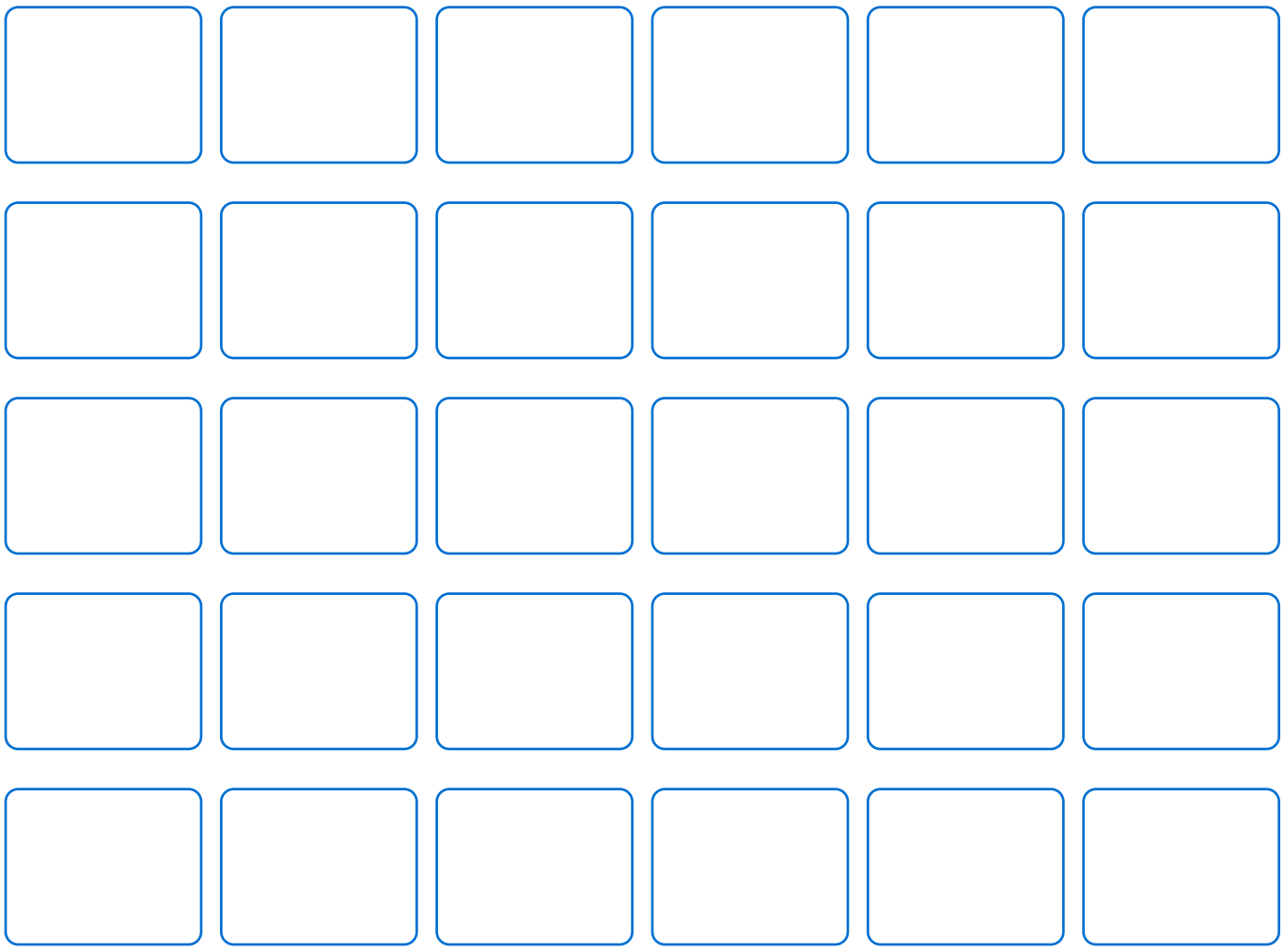
## Notes / reminders

# Class Roster

| # | Student name | Notes (allergies, reading level, parent contact… |
|---|---|---|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |
| 21 | | |
| 22 | | |
| 23 | | |
| 24 | | |
| 25 | | |

# Seating Chart — class: _____

*Front of classroom ↑ (write names in the desks)*



# Substitute Teacher Sheet

*Leave this on your desk. A good sub sheet is a gift to everyone — including you.*

Teacher / class / room: _____

Date(s) I'm away: _____

School office phone: _____

Neighbouring teacher who can help: _____

Today's schedule (attach lesson plans): _____

Students who need medication / extra support (details in office file): _____

Dismissal routine: _____

If there's a problem, call: _____

Notes about this class (the kind, true kind): _____

_____

_____

_____

_____

# CERTIFICATE OF ACHIEVEMENT

This certificate is proudly presented to

_____

*For outstanding work and a great attitude*

Teacher: _____ Date: _____

A real classroom award, presented by the teacher in person.

# STAR STUDENT AWARD

This certificate is proudly presented to

_____

*For shining brightly this week*

Teacher: _____ Date: _____

A real classroom award, presented by the teacher in person.